



**DESCRIPTION OF SERVICES**

**PRICES**

\* PRICES EFFECTIVE 05.01.17

**NEW CLIENT ACCOUNT SET UP FEE** - Includes required on-site inspection \$100.00

**MINIMUM COST PER REPORT** - Not an additional fee. \$25.00

**INCOMPLETE APPLICATION FEE** \$5.00

Fee for additional research required to complete the service ordered when information on the application is missing or incomplete.

**FIVE CHECK SERVICE** \$55.00

“Full Service” - Our Most Popular Package. Includes:

- Credit Report with Vantage Score and Safe Scan, Fraud Search / SSN Trace
- Eviction Check
- Employment Verification
- Landlord / Rental Reference
- MN Statewide In-Person County Search and Multi-State Criminal Report

**THREE CHECK SERVICE** \$37.00

Our “Quick Check” Package. Includes:

- Credit Report with Vantage Score and Safe Scan, Fraud Search / SSN Trace
- Eviction Check
- MN Statewide In-Person County Search and Multi-State Criminal Report

**CREATE YOUR OWN PACKAGE FROM THE FOLLOWING SERVICES**

**EVICITION CHECK** \$10.00

A search of MN Statewide County Court Eviction Files. Report includes confirmation of defendant identity when possible. Eviction searches outside of MN are available. Price may vary.

**CREDIT CHECK** \$10.00

TransUnion credit bureau report with Vantage Score, Safe Scan and SSN Trace. Includes bankruptcies, collections, judgements, account delinquencies, unpaid child support, bounced checks, etc.

**LANDLORD / RENTAL REFERENCE** \$15.00

Research of addresses provided by applicant as well as any recent addresses found through our research. This includes verification of ownership or authorized agent. Full reference obtained from the most relevant address.



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**EMPLOYMENT VERIFICATION**

\$10.00

Verification of employment status, start date, position and wage information. Some employers outsource verifications to third party companies. We do not pursue third party verifications because of exorbitant fees. We suggest that you also ask applicants for documentation of income which may more clearly indicate their net pay.

**CRIMINAL RECORDS CHECKS**

A thorough criminal history search is not as easy as you might imagine. Accessibility and Accuracy of criminal records vary widely from state to state. All criminal searches include a Multi-State Criminal Report (Covers a broad area, but not very complete.) Includes limited county records, limited state-wide records, Sex Offender Databases and Terrorist Watchlist

MN Statewide In-Person County Search (The most thorough and complete records) \$25.00

Out Of State Criminal Searches TBD

Criminal record searches in other states and /or counties will vary in price. Fees assessed on a case by case basis. Fees are generally charged per name searched.

Minnesota legislation requires landlords to conduct criminal background checks on all employees (managers, caretakers, etc.) who have access to rental units. Call for information.

**BANK REFERENCE**

\$10.00

Verification of account status, NSF history and funds availability. Access to this information varies according to the guidelines of the banking institution and may include additional charges imposed by the bank. We are unable to get any information from some major banks such as US Bank and Wells Fargo.

**DRIVING RECORDS CHECK**

\$20.00

A search of MN State Motor Vehicle Records by Full Name and DOB. Most other states available.

**PROPERTY OWNERSHIP VERIFICATION**

\$5.00

Information used to authenticate applicant rental/residence history and landlord reference.

**SSN VERIFICATION**

\$10.00

Authentication of the applicant's SSN, DOB and Full Name directly from Social Security Administration records. (Requires a separate Federal release form which we will provide.)

**SKIP TRACE**

\$20.00 - \$40.00

A search of various sources using a previously known address or other personal identifiers to locate a current or more recent address. Fee charged per person searched.

**ADDITIONAL FEE FOR MAILED REPORTS - RESULTS PROVIDED BY PHONE AND HARD COPY MAILED.**

\$5.00